



Grant Thornton

Financial Statements

The Colchester East Hants Health Centre Foundation

March 31, 2018

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Grant Thornton

Independent auditor's report

Grant Thornton LLP
733 Prince Street
Truro, NS
B2N 1G7
T +1 902 893 1150
F +1 902 893 9757
www.GrantThornton.ca

To the Board of Directors of The Colchester East Hants Health Centre Foundation

We have audited the accompanying financial statements of The Colchester East Hants Health Centre Foundation, which comprise the statement of financial position as at March 31, 2018, the statements of operations, changes in net assets and cash flows for the year ended March 31, 2018 and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for qualified opinion

In common with many not-for profit organizations, The Colchester East Hants Health Centre Foundation derives a portion of its revenues from donations and fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation. Therefore, we were not able to determine whether any adjustment might be necessary to donations and fundraising revenues, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2018 and March 31, 2017, and assets as at March 31, 2018 and 2017 and net assets as at April 1, 2017 and 2016 and March 31, 2018 and 2017. Our audit opinion on the financial statements for the year ended March 31, 2018 was modified accordingly because of the possible effects of this limitation in scope.

Qualified opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of The Colchester East Hants Health Centre Foundation as at March 31, 2018 and its results of operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



Truro, Canada
June 25, 2018

Chartered Professional Accountants
Licensed Public Accountants

The Colchester East Hants Health Centre Foundation

Statement of operations

Year ended March 31, 2018	Operating Fund	Endowment Fund	Total 2018	Total 2017
Revenues				
Bequests	\$ -	\$ 132,957	\$ 132,957	\$ 323,174
Dinner	138,298	-	138,298	132,020
Appeal				
Fall	129,623	-	129,623	127,648
Spring	57,907	-	57,907	64,533
(Loss) gains on sale of investments	125	(10,606)	(10,481)	563,038
Loss on investments --unrealized (Notes 2 and 11)	-	(209,445)	(209,445)	(297,824)
Golf tournament	59,820	-	59,820	70,174
Investment income	7,078	341,237	348,315	204,279
Major Gifts – Restricted	683,055	-	683,055	21,580
Major Gifts – Unrestricted	9,800	-	9,800	18,000
Memorials and donations - restricted	98,258	400	98,658	74,424
Memorials and donations	1,178	7,565	8,743	7,414
Staff lottery	22,580	-	22,580	22,435
Paint Nite	-	-	-	4,281
Third party events	4,364	-	4,364	6,720
Miscellaneous fundraising	7,745	-	7,745	8,395
	<u>1,219,831</u>	<u>262,108</u>	<u>1,481,939</u>	<u>1,350,291</u>
Expenses				
Administration (Note 3)	249,648	4,553	254,201	244,006
Amortization	3,709	-	3,709	4,438
Fundraising activities (Note 4)	90,637	-	90,637	77,707
Investment fees	-	54,612	54,612	44,403
Planned giving	19,237	-	19,237	3,258
	<u>363,231</u>	<u>59,165</u>	<u>422,396</u>	<u>373,812</u>
Excess of revenues over expenses before contributions	<u>856,600</u>	<u>202,943</u>	<u>1,059,543</u>	<u>976,479</u>
Contributions to Nova Scotia Health Authority	<u>497,230</u>	<u>-</u>	<u>497,230</u>	<u>478,844</u>
Excess of revenues over expenses	<u>\$ 359,370</u>	<u>\$ 202,943</u>	<u>\$ 562,313</u>	<u>\$ 497,635</u>
Consisting of:				
Restricted funds	\$ 660,850	\$ (102,426)	\$ 558,424	\$ (219,725)
Unrestricted funds	(301,480)	305,369	3,889	717,360
Total	<u>\$ 359,370</u>	<u>\$ 202,943</u>	<u>\$ 562,313</u>	<u>\$ 497,635</u>

See accompanying notes to the financial statements

The Colchester East Hants Health Centre Foundation

Statement of changes in net assets

Year ended March 31, 2018

	Operating Reserve Fund	Operating Fund	Endowment Fund	Total 2018	Total 2017
<u>Restricted net assets</u>					
Balance, beginning of year	\$ 350,000	\$ 300,958	\$ 1,140,210	\$ 1,791,168	\$ 2,010,893
Excess (deficiency) of revenues over expenses	-	660,850	(102,426)	558,424	(219,725)
Interfund transfers (Note 8)	21,352	45,580	(202,601)	(135,669)	-
Balance, end of year	\$ 371,352	\$ 1,007,388	\$ 835,183	\$ 2,213,923	\$ 1,791,168
<u>Unrestricted net assets</u>					
Balance, beginning of year		\$ (218,914)	\$ 6,527,038	\$ 6,308,124	\$ 5,590,764
Excess (deficiency) of revenues over expenses		(301,480)	305,369	3,889	717,360
Interfund transfers (Note 8)		135,669	-	135,669	-
Balance, end of year		\$ (384,725)	\$ 6,832,407	\$ 6,447,682	\$ 6,308,124

See accompanying notes to the financial statements

The Colchester East Hants Health Centre Foundation

Statement of financial position


March 31, 2018

	Operating Reserve Fund	Operating Fund	Endowment Fund	Total 2018	Total 2017
Assets					
Current					
Cash and cash equivalents	\$ -	\$ 538,596	\$ 780,300	\$ 1,318,896	\$ 700,957
Receivables	-	31,355	-	31,355	35,072
Interfund	-	-	-	-	3,245
Prepays	-	21,248	-	21,248	24,052
Investments, at market (Note 5)	371,352	591,199	780,300	1,371,499	763,326
Capital assets (Note 6)	-	609,304	6,891,281	7,871,937	7,942,764
	-	2,186	-	2,186	5,895
	<u>\$ 371,352</u>	<u>\$ 1,202,689</u>	<u>\$ 7,671,581</u>	<u>\$ 9,245,622</u>	<u>\$ 8,711,985</u>

Liabilities

Current					
Payables and accruals	\$ -	\$ 19,938	\$ 3,991	\$ 23,929	\$ 14,790
Trade	-	-	-	-	3,245
Interfund	-	518,788	-	518,788	545,850
Nova Scotia Health Authority (Note 7)	-	41,300	-	41,300	48,808
Deferred revenue	-	580,026	3,991	584,017	612,693
	<u>\$ -</u>	<u>\$ 1,007,388</u>	<u>\$ 835,183</u>	<u>\$ 1,842,571</u>	<u>\$ 1,441,168</u>
Net assets (Page 4)					
Externally restricted	371,352	-	-	371,352	350,000
Internally restricted	-	(384,725)	6,832,407	6,447,682	6,308,124
Unrestricted	371,352	622,663	7,667,590	8,661,605	8,099,292
	<u>\$ 371,352</u>	<u>\$ 1,202,689</u>	<u>\$ 7,671,581</u>	<u>\$ 9,245,622</u>	<u>\$ 8,711,985</u>

On behalf of the Board


Director


Director

See accompanying notes to the financial statements

The Colchester East Hants Health Centre Foundation

Statement of cash flows

Year ended March 31

2018 2017

	2018	2017
Increase (decrease) in cash and cash equivalents	700,957	2,215,888
Operating		
Excess of revenues over expenses	562,313	497,635
Amortization	3,709	4,438
(Loss) gain on sale of investments	(10,481)	563,038
Unrealized loss on investments	(209,445)	(297,824)
Change in non-cash operating working capital	3,717	(23,412)
Receivables	2,804	(4,752)
Prepays	(17,923)	332,067
Payables and accruals	(7,508)	30,308
Deferred revenue	327,186	1,101,498
Investing		
Purchase of investments, net	290,753	(2,613,554)
Purchase of equipment	-	(2,875)
Net increase (decrease) in cash and cash equivalents	617,939	(1,514,931)
Cash and cash equivalents, beginning of year	700,957	2,215,888
Cash and cash equivalents, end of year	\$ 1,318,896	\$ 700,957

See accompanying notes to the financial statements

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

1. Status and nature of activities

The Foundation is a not-for-profit organization incorporated under the Societies Act of Nova Scotia and is a registered charity under the Income Tax Act. Guided by stewardship, integrity and accountability, the Foundation will take a leadership role in raising funds to continually enhance patient care. Its principal activities include raising funds for the purchase of equipment, capital improvements, general development, education and research for the Colchester East Hants Health Centre site of the Nova Scotia Health Authority (previously Colchester East Hants Health Authority).

2. Summary of significant accounting policies

Basis of presentation

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations as outlined in the CPA Canada Handbook.

Use of estimates

The preparation of the financial statements in conformity with CPA Canada accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts of assets and liabilities and disclosure of contingent liabilities at the date of the financial statements and reported amounts of revenue and expenses during the year. Actual results could differ from those reported.

Fund accounting

The Foundation follows the restricted fund method of accounting for contributions.

The **Operating Reserve Fund** is to maintain a balance to cover one year's operation expenses for the Foundation.

The **Operating Fund** accounts for the organization's current fundraising and administrative activities. This fund reports restricted and unrestricted resources.

The **Endowment Fund** accounts for bequests and gifts in accordance with the endowment policy.

Capital assets

Capital assets are recorded at their cost. Amortization is provided on a straight line basis over the assets' estimated useful lives.

When a capital asset no longer has any long-term potential to the organization, the excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations. Any write downs recognized are not reversed.

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

2. Summary of significant accounting policies (continued)

Cash and cash equivalents

Cash and cash equivalents include cash on hand, balances with banks, and cash held in investment accounts.

Revenue recognition

Contribution revenue is recognized on a received or receivable basis, provided the receivable can be reasonably estimated and collection is reasonably assured. Capital campaign and major gift revenues are recorded when it is received. Other revenue including fundraising, parking and investment income is recorded when it is earned.

Investments

Investments are carried at quoted market value. All investments are measured at fair value with changes in fair value recognized in net income in the period they arise.

Realized income is income earned from dividends and interest that has been collected or accrued in the current fiscal period along with gains or losses from the disposal of investments.

Unrealized income is income that is recorded reflecting the change in market value over the book value of the investments currently being held by the Foundation at year end. The unrealized change in market value is the result of both change in the value of the investment, as well as the change in foreign currency where applicable and is included in income for the current period.

Financial instruments

The Foundation considers any contract creating a financial asset, liability or equity instrument as a financial instrument, except in certain limited circumstances. The Foundation accounts for the following as financial instruments:

- cash and cash equivalents
- receivables
- investments
- payables and accruals

A financial asset or liability is recognized when the Foundation becomes party to contractual provisions of the instrument.

The Foundation initially measures its financial assets and financial liabilities at fair value.

The Foundation subsequently measures its financial assets and financial liabilities at amortized cost except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income. The Foundation removes financial liabilities, or a portion of, when the obligation is discharged, cancelled or expires.

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

2. Summary of significant accounting policies (continued)

Financial instruments (continued)

Financial assets measured at cost are tested for impairment when there are indicators of impairment. Previously recognized impairment losses are reversed to the extent of the improvement provided the asset is not carried at an amount, at the date of the reversal, greater than the amount that would have been the carrying amount had no impairment loss been recognized previously. The amounts of any write-downs or reversals are recognized in net income.

3. Administration	Operating Fund	Endowment Fund	Total 2018	Total 2017
Office	\$ 101,566	\$ 4,553	\$ 106,119	\$ 100,535
Salaries and benefits	<u>148,082</u>	<u>-</u>	<u>148,082</u>	<u>143,471</u>
	<u>\$ 249,648</u>	<u>\$ 4,553</u>	<u>\$ 254,201</u>	<u>\$ 244,006</u>

4. Fundraising activities	Total 2018	Total 2017
Appeal		
Fall	\$ 7,793	\$ 11,022
Spring	2,565	2,534
Dinner	52,493	30,653
Donor recognition	991	2,340
Golf tournament	11,475	9,724
Misc. Fundraising	2,543	8,157
Staff lottery	<u>12,777</u>	<u>13,277</u>
	<u>\$ 90,637</u>	<u>\$ 77,707</u>

5. Investments, at market

2018		2017	
<u>Cost</u>	<u>Market Value</u>	<u>Cost</u>	<u>Market Value</u>
\$ 8,007,088	\$ 7,871,937	\$7,964,583	\$7,942,764

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

6. Capital assets	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>2018 Net Book Value</u>	<u>2017 Net Book Value</u>
Equipment:				
Operating Fund	\$ 26,610	\$ 24,424	\$ 2,186	\$ 5,895

7. Payable to Nova Scotia Health Authority

	<u>2018 Operating</u>	<u>2017 Operating</u>
Parking	\$ 32,314	\$ 54,836
Operating expenses (recovery)	(50)	20,794
Equipment pledges	<u>486,524</u>	<u>470,220</u>
	<u>\$ 518,788</u>	<u>\$ 545,850</u>

8. Interfund transfers

During the year, the Board of Directors approved the following transfers:

	<u>Operating</u>	<u>Endowment</u>	<u>Reserve</u>
Investment activities;			
Investment income	\$ 181,250	\$ (202,601)	\$ 21,352

9. Other matters

The Foundation has been named owner and sole beneficiary on various life insurance policies. The total death benefit of these policies at March 31, 2018 is \$683,330. This amount has not been recorded in the Foundation's financial statements.

10. Contributions in-kind

Contributed materials and services at an estimated fair value of \$63,884 (2017 - \$118,769) were received by the Foundation during the year. These amounts have not been recorded in the financial statements of the Foundation.

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

11. Financial instrument – risk management

The Foundation is exposed to various risks through its financial instruments. The following analysis provides a measure of the Foundation's risk exposures and concentrations as at March 31, 2018.

Credit Risk

Credit risk is the risk of financial loss to the Foundation if a debtor fails to make payments when due. The Foundation is exposed to this risk relating to its receivables and in its investment portfolio.

The credit risk for receivables is mitigated by management's review of aging and collection of receivables.

The Foundation operates within the constraints of their investment policies which puts limits on the investment portfolio, including composition limits, asset allocation ranges, desired investment return and guidelines for overall risk and geographic exposure. The maximum exposure to investment credit risk is the balance of the investments. There was no significant change in exposure from the prior year.

Market Risk

Market Risk is the risk that the fair value or expected future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk, currency risk, interest rate risk and other price risk. The Foundation is mainly exposed to other price risk.

Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

The Foundation is exposed to other price risk through its investments quoted in an active market.

The change in price risk (fair value) is recorded as an unrealized gain/loss on investments through the statement of operations in accordance with ASNPO. As a result, these fluctuations are directly reflected in the results of operations.

There have been no significant changes from the previous year in the exposure to risk or policies, procedures and methods used to measure the risk.

The Colchester East Hants Health Centre Foundation

Notes to the financial statements

March 31, 2018

11. Financial instrument – risk management (continued)

Liquidity Risk

Liquidity risk is the risk that the Foundation will encounter difficulty in meeting the obligations associated with its financial liabilities. The Foundation is exposed to this risk mainly in respects of its payables and accruals. The Foundation has more than sufficient liquid assets to cover payables and accruals and therefore liquidity risk is low. There was no significant change in exposure from the prior year.
